



PLANNING/PERMITS AND INSPECTIONS DIVISION

1522 Texas Parkway
Missouri City, Texas 77459
Phone: 281-403-8600 / Fax: 281-261-4382



Contractor Registration

Type of Contractor: _____

Company Name: _____ Phone: _____

Address: _____ Fax: _____

City: _____ State: _____ Zip: _____

Email Address: _____

License Holder: _____ License No.: _____

Office Use Only:

Registration #: _____

DATE STAMP PAID

PSR: _____

Contractor Registration Requirements

All Building, Electrical, Mechanical, Plumbing, Sign, Swimming Pool and Irrigation Contractors working in the City of Missouri City must register with the Planning/Inspections Division. A registration number will be issued at the time of registration. Please be advised that **ALL REGISTRATIONS WILL EXPIRE ON JULY 1ST EVERY YEAR.**

FEES: All Building, Electrical, Mechanical, Plumbing, Sign, Swimming Pool and Irrigation Contractor Registrations are an **ANNUAL FEE OF \$80.00.**

Note:

1. Please notify the Planning/Inspection Division of any address, phone number and/or fax number changes that may occur.
2. Revocation/Suspension of Registration:
 - a. The contractor fails to finalize permits by obtaining required approved inspections.
 - b. The contractor allows use or occupancy of a structure for which a permit was obtained without first obtaining the required authorization.
 - c. The Building Official has found the contractor to be grossly negligent in the performance of his/her work. For purposes of this section, a contractor may be found to have acted in a grossly manner if such contractor has received six (6) inspection reports for city code violations and if such violations occurred in the last twelve (12) months.
 - d. Expiration, suspension, revocation of required license, bond or insurance
3. Insurance Requirements:
 - General Liability of at least \$300,000 for one accident and any one person and property with at least a B+ rating.
 - Damage Insurance of at least \$5,000 for any one accident and \$1,000 for any one piece of property.